

BOARD OF EDUCATION, (BoE), MEETING

Minutes of the Meeting held at Sark School on **Wednesday 10th June, 2020** at 5.00pm

Present:

The Seigneur, Christopher Beaumont (CB), Chairman;
Paul Armorgie (PA), Vice Chairman;
Mandy de Carteret (MdC), Chair of Education Committee
Rev. David Stolton (DS)
Dr Nicholas Roberts (NR) Head of School
Beverley Gates (BG) Director of Education - ex officio
Natalie Craik (NC)
Jill Gill (JG)

Zoe Adams (ZA) School Administrator standing in for Pauline Mallinson, Clerk

Part 1 minutes will be made available by publication on the school website, following approval of the minutes by the Board (prior to approval all draft minutes are **confidential**); Part 2 minutes are **confidential**, available only to the Committee Members and may not be circulated, printed or published without written permission from the Chair of the Board.

PART 1 MINUTES

Item	Minute	Action
1	Welcome CB welcomed everyone to the meeting.	Clerk to ensure that membership is accurate on website
2	Apologies There were apologies from Pauline Mallinson who is still in England due to the coronavirus lockdown.	Clerk to note on school website
3	Pecuniary interests Pecuniary interests remain unchanged from the last meeting and no new ones were declared	Clerk to note on school website
4	Minutes of the last meeting The minutes of the last meeting held on the 26th February were tabled. All members of the BoE were in agreement.	Clerk to file & publish Part 1 minutes

<p>5</p>	<p>Matters arising from the minutes BG and NR are not receiving everything from the Board or the Ed Comm via e-mail.</p> <p>'Forward planning' views still need to be sent to NR by Board members.</p> <p>CB needs to complete letter from the Board for parents for the new academic year, in accordance with 'definition of a parent'</p> <p>NC & PA visited school and NC has left feedback.</p>	<p>MdC will investigate</p> <p>All Board need to complete</p> <p>NR & CB to bring to next meeting for approval</p> <p>Clerk to check for feedback from PA</p>
<p>6</p>	<p>Head of School Report - Verbal</p> <p>Proposed changes to the School calendar dates - lose a week of summer holidays and add a week in February? NC suggested that the parents must be consulted. A form will go out to all for feedback. Most Board Members agree with the plan. BG - legislation for termtime absence needs formalising to give leverage to school to deal with parents who take children out of school.</p> <p>All end of term events are now going to happen due to the end of lockdown, i.e. Mile Race, Sports Day, Prizegiving.</p> <p>Idea of enrichment BBQ or Tea Party to be investigated to thank volunteers.</p>	<p>See separate papers</p> <p>School Admin to send form to all parents for opinions</p> <p>Staff to arrange</p>
<p>7</p>	<p>Board roles and responsibilities PA will no longer be the Board member responsible for premises as he has not met with the Island Hall and Sark School building Trustees.</p> <p>CB suggested that a Trustee might like to join the Board to take care of such matters.</p> <p>A new non-Ed Comm Conseiller is needed for the Board membership.</p> <p>JG will try to recruit a new Parent Rep for children educated off-island.</p>	<p>Clerk to ensure that membership is accurate on website</p> <p>ZA will ask the Trustees</p> <p>MdC will recruit</p> <p>JG to chase up</p>

	NC said the AGM for Chamber of Commerce is imminent so they will provide a new member.	
8	<p>Safeguarding</p> <p>Sarah Cullen completed weekly calls with Class 1. She attended a webinar with NR re safeguarding in lockdown.</p> <p>BG has been involved at every stage of the lockdown, liaising with teaching staff. She has been very busy with MdC finalising the Child Protection Law.</p> <p>Jo Branson will be the School Safeguarding Officer from September, replacing Sarah Cullen.</p>	
9	<p>Director of Education Report - Verbal</p> <p>BG congratulated the School team on their great work during the pandemic.</p>	
10	<p>Home Education</p> <p>JG spoke with all the families during lockdown and they are all fine.</p> <p>See Part 2 Minutes</p>	
11	<p>Next meeting</p> <p>The next BoE meeting was arranged for:-</p> <p style="text-align: center;">Wednesday 1st July, 2020</p> <p style="text-align: center;">at 5.00pm at SARK SCHOOL</p> <p>The meeting was closed at 7pm.</p>	

