

BOARD OF EDUCATION, (BoE), MEETING.

Minutes.

For Thursday 11th November, 2021, at 5.00pm.

Present:

The Seigneur, Christopher Beaumont (CB), Chairman; Paul Armorgie (PA), Vice Chairman; Rev. David Stolton (DS), Pastoral Care; Jill Gill (JG), Home Education; Nick Wolfe (NW), Head Of School; Conseiller Nichola McHugh (NMCH), Chair of the Education Committee; Helen Walsh (HW), Business Rep.; Lorraine Southern (LS), Clerk to the Board.

Apologies received from Sabrina Buletson (SB), Parent Rep.

Part 1 minutes will be made available by publication on the school website, following approval of the minutes by the Board (prior to approval all draft minutes are confidential); Any Part 2 minutes are confidential, available only to the Committee Members and may not be circulated, printed or published without written permission from the Chair of the Board.

1. Welcome and Apologies.

CB opened the meeting at 5.01pm.

Apologies were received from Sabrina Buletson.

CB formally welcomed Helen Walsh (HW) to the Board. She wrote a while ago to offer her services to the Board and, pending reshuffle of roles and responsibilities, will currently take the position of Business Representative.

2. Pecuniary Interests.

No changes.

CB explained this to HW, who has none.

3. Minutes of Previous Meeting.

All present approved the previous minutes and CB signed off accordingly.

4. Matters Arising.

(Not covered elsewhere on the Agenda).

None.

5. Chair's Action.

CB has been working on the School's Covid Policy with NW, which was sent out to all. NMCH has not received so LS will send a copy on to her.

DS said there was a new update issued by the Gsy States available online that he, and other Board members, had seen via social media. CB asked NMCH if she could ask Gsy States/Chief Pleas Committee Offices to actually send relevant information as it's released to the related parties so it can be acted upon instead of relying on them picking the information up randomly online. He also asked her to approach the Pandemic Committee to see if they can release important updates by maildrop and on the CP website.

LS, NMCH

6. Constitution and Make Up of the Board.

CB and NW have been working on a new outline for roles and responsibilities of Board members. This is in order to end the rigid requirements currently in place and to widen the prospective pool of volunteers available to the Board. Each position currently has a title, as with the Chamber of Commerce representative, but with this review the titles will be removed leaving just the

responsibilities in place and so enabling a representative (for this position) from anywhere within the business community.

The Board went through the current draft presented by CB and NW. Input was given and amendments made. Pastoral Care had been excluded in the belief it would be covered under Safeguarding, but several members disagreed and felt it needed to be a position of its own and so it will be included as such going forwards, although it will not be a position that needs to be filled by only a Sark Minister.

CB asked for and received the Board's permission to submit the amended draft to the Ed Comm for their approval. The Board also asked for clarification from NMcH that it is NOT in the remit of the Ed Comm to populate the Board with their choices of Governor.

7. Head of School's Report, including Safeguarding.

NW gave a verbal report to the Board.

He will send a digital copy to LS for inclusion with the minutes and, in future, he will send his report out 24 hours in advance to Board members for reading.

NW

8. Director of Education Report, including Safeguarding.

None.

CB asked NMcH for an update. She is waiting for the new role and responsibilities document and advert content to be approved, and is hoping this will be very soon. The Education Committee will be looking for a single point of contact as per the Board's preference. The Board went through the current list and provided NMcH with input and desired amendments, and agreed for NW to meet with Conseiller Joe Donovan in order to finalize the document.

9. Health & Safety Update.

None.

10. Human Resources/Staffing Update.

An advert was run looking for a part-time School caretaker, and Colin Golds is the successful applicant and is now employed by the School.

11. Finance Update.

Waiting on the next CP meeting for the budget to be approved, then NW and CB will manage the school budget going forwards.

12. Home Education Update.

Now former Director of Education Beverly Gates has resigned, JG needs to reacquaint herself with current affairs as it was very much the DoE who led this agenda item.

There is no mechanism in place on Sark to register and monitor home education, and Board members feel this is an important issue that needs to be addressed as soon as possible by the Education Committee. CB suggested that the Ed Comm's CSO may be able to assist with this by liaising with Gsy and finding a solution to the problem.

There is a new family to Sark who will be home schooling and LS forwarded NMcH's email regarding this family on to JG so she can make contact with them.

13. Enrichment Update.

(I) *Prospectus & Mail Drop.*

Roll over.

The Enrichment Update was covered in the Head's Report.

14. Board School Visits Since Previous Meeting, and Moving Forwards.

HW expressed an interest to visit the School and attend Maths lessons, as she herself is a former Maths teacher.

LS submitted former Board member Natalie Craik's last written report for her final visit to school.

PA gave a short verbal report of his visit to school, with a written report to follow in due course.

NMcH accompanied PA and agreed with his sentiments, finding her visit very impressive.

NW requested LS meet with him in order to go through and reschedule some of the planned future Governor visits.

LS, PA, NMcH

15. Governor Training Update.

None.

16. Any Other Business.

None.

17. Date of Next Meeting.

Thursday 13th January, 2022.