

BOARD OF EDUCATION, (BoE), MEETING.

Minutes.

For Thursday 9th September, 2021, at 5.00pm.

Present:

The Seigneur, Christopher Beaumont (CB), Chairman; Paul Armorgie (PA), Vice Chairman; Beverley Gates (BG), Director of Education - ex officio (Via Zoom); Natalie Craik (NC), Finance; Sabrina Burlinson (SB), Parent Rep; Nick Wolfe (NW), Head Of School; Lorraine Southern (LS), Clerk to the Board.

Part 1 minutes will be made available by publication on the school website, following approval of the minutes by the Board (prior to approval all draft minutes are confidential); Part 2 minutes are confidential, available only to the Committee Members and may not be circulated, printed or published without written permission from the Chair of the Board.

PART 1 MINUTES.

1. Welcome and Apologies.

CB opened the meeting at 5.04pm.
Apologies received from DS & JG.

2. Pecuniary Interests.

No new update to report.

3. Minutes of Previous Meeting.

Minutes approved by all present and signed by CB.

4. Matters Arising.

None.

5. Chair's Action.

(I) ToR wording online still need to be amended. CB to organize.

CB to organize.

(II) CB responded in writing to a parent's complaint re an off-island boat trip that was unscheduled and occurred last term without parents' being informed in advance. SB and NC both empathized with the parent's concern and said permission slips re out-of-school trips should be tightened up to include such an event so parents can give prior consent should they so wish. NW will work on the permission slip ASAP and send out the updated version in the next week or two.

NW to amend p.slips.

6. Constitution and Make Up of the Board.

NC proposed Zoe Adams (ZA) as new Board member to represent off-island education. There was some debate as to possible conflicts of interest due to ZA's position as school administrator and NW's position on the Board as School Head. BG advised that the Board write to all Sark parents with children now in off-island education in order to gauge interest from other parties. If there is no other interest, then she recommends ZA be accepted and any potential conflicts of interest dealt with as and if they should arise.

CB to write to all parents.

- 7. Head of School's Report, including Safeguarding.**
No new update to report.
- 8. Director of Education Report, including Safeguarding.**
Much debate re there being a parent on the Education Committee. SB was brought up to date as to the current situation. It was agreed that CB would write a formal letter on behalf of the Board to the Policy & Finance Committee.
- 9. Health & Safety Update.**
NW has worked hard tidying up around the outside of the school, making areas safer and painting walls and trimming hedges etc, and said door guards are on order so as to protect and prevent little fingers from becoming trapped in doors.
- 10. Human Resources/Staffing Update.**
No new update to report.
- 11. Finance Update.**
NC is waiting for August finances from ZA.
- 12. Budget for 2022.**
NW took the Board through the presented spreadsheet and provided explanations where necessary for any Board members with queries.
- 13. Home Education Update.**
There are currently 3 children on island in home education, BG is liaising with the parents and all is proceeding satisfactorily.
- 14. Enrichment Update.**
SB and NW explained that it was becoming increasingly difficult to find volunteers prepared to provide enrichment sessions at school and that school teachers themselves are having to participate more. NW has a few new contacts he is planning to approach and hopes they will be happy to assist.
CB suggested a small 4-page brochure/prospectus to send out to islanders explaining what is involved with enrichment and some examples of some enrichment provided to date may be a good way to encourage participation. An island Mail Drop is also a good idea and should be investigated further, too.
NW, SB & CB.
- 15. Board School Visits Since Previous Meeting, and Moving Forwards.**
LS will arrange to meet with ZA and discuss when BOE members can attend lessons in school.
LS.
- 16. Governor Training Update.**
CB & BG will investigate NGA membership for the Board and circulate costs etc.
CB & BG.
- 17. Any Other Business.**
None.
- 18. Date of Next Meeting.**
Thursday 11th November, 2021.

CB closed the meeting at 6pm.